



CurlManitoba Development Fund Application Form

CurlManitoba Development Fund Grants will be approved on the basis of the need to develop and promote the sport in your curling club/community. The club's planned utilization of this grant will be a primary factor in the approval. A major consideration will be financial need (the need to go ahead with the project in order to ensure the survival of the club) and the potential for the growth of the sport in the community. Applications will be assessed on their merit as a Development Project.

Grants will be considered for any project the club considers critical. This could include projects such as funding of the purchase of refrigeration equipment, ice scraper or other equipment fundamental to the operation of a curling club. This could also include the creation/implementation of a program to grow the sport within the club/community. Grants may also be considered for structural repairs of physical improvements to the buildings.

Clubs applying for CurlManitoba Development Fund Grants will be expected to show how the club/community will be enhanced by the project.

This fund will provide Grants of up to \$10,000.00 per club on a matching basis,

CurlManitoba encourages you to download a copy of the application form from our website at curlmanitoba.org and fill it out electronically.

Approval Process:

A Board of Directors appointed by CurlManitoba, known as the CurlManitoba Development Fund Directors will manage the CurlManitoba Development Fund granting process. Applications will be accepted throughout the year, with a deadline of **Tuesday, May 1, 2012**. Based on the number of applications received in any one granting period, the Board of Directors of the CurlManitoba Development Fund will have the authority to approve or reject any application or to approve a grant for a portion of the amount requested.

Availability of grants:

The CurlManitoba Development Fund Directors will operate under the following guidelines established by CurlManitoba

- Curling Clubs will be required to match (dollar for dollar) any grant awarded
- A maximum of \$50,000 will be granted in any one calendar year.
- The maximum grant to any one curling club will be \$10,000.
- A curling club may have more than one CurlManitoba Development Fund Grant in place at any given time as long as the total does not exceed \$10,000.
- Grants will **not** be retroactive, and should be approved prior to project beginning
- Once Approved, Clubs will be expected to complete the project and provide the CurlManitoba Development fund of proof of expenditure. At that time payment in the amount of the Grant awarded will be forwarded.
- The Board will have the ability to make grants to clubs based on "Special Extenuating Circumstances"

CurlManitoba Development Fund Application Form

Return completed application form and supporting documents to:

CurlManitoba
309-145 Pacific Avenue
Winnipeg, MB R3B 2Z6
Fax: (204) 925-5720
Email: mca@curlmanitoba.org

Forms must be **received** in the CurlManitoba office no later than 4:30pm on Tuesday, May 1st, 2012

Name of Curling Club

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Curling Club Mailing Address

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Town

Postal Code

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Curling Club Contact

Daytime Phone #

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Position on Board

Email Address

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Name of individual filling out this grant application

Daytime Phone #

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Position on Board

Email Address

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Descriptive Project Name

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Anticipated project start date

Anticipated project end date

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Total anticipated cost of project

Total amount requested from MCA Development Fund

\$	\$
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Please outline other sources of funding for this project

Club funds	\$
Club Fundraising	\$
City/Town/Municipality	\$
Provincial Grants(please name)	
	\$
	\$
Other funding sources (please name)	
	\$
	\$
	\$

Total funding sources excluding the CurlManitoba Development Fund potential contribution	\$

IMPORTANT

Completeness of this application form and attaching the requested supporting documentation are a factor in the consideration of projects. Please be sure to review the checklist on the following page

PLEASE ATTACH THE FOLLOWING SUPPORTING DOCUMENTS

- Copy of the club's latest financial statements(Income Statement, Balance Sheet etc)
- A copy of a board resolution supporting this project (in the form of a motion form or minutes from meeting where it was passed)
- A copy of at least one quote for this project or the portion of which you are applying for funding
- A list of officers for your club
- A description of the impact that you feel this project will have on the long term sustainability of your club
- A list of Fund Raising Projects – Present & Future
- A Club Fee Schedule for the last 3-5 years
- A description of recent attempts to increase membership
- I have completed all 3 pages of the application form including this checklist

Club President (print name)	Signature	Date